

Task 3.7 Solutions Lifecycle Guidance and Other Security/Privacy Templates

Task Overview

Last year, the FSA Security and Privacy team began developing templates to support the phases of the FSA System Security Process Guide (SLC). We will continue developing templates, guides, and checklists to support FSA systems in meeting their documentation requirements. We will draw from the Department's recent security guidance, among other sources, and develop a consistent approach that makes sense for FSA.

Task Details

The Security team completed a supporting guidance gap analysis comparing the security deliverables for the Security Life Cycle Project Plan to the existing Department/FSA guidance (templates, checklists, etc). The gap analysis is useful for inventorying existing guidance in the form of the Project Plan and also for identifying what possible additional guidance could be created.

This deliverable period features the design and creation of the Online Security Center, which is a revamped, reorganized and enhanced FSA security website. One benefit to the new website will be a better way for SSOs to know what activities are necessary for the system life cycle and to be able to access the associated information they need to perform those activities. During this timeframe BearingPoint did the initial design and information gathering activities related to organizing the website. This included meeting with a variety of groups within the Department and FSA for contributions and guidance. These groups included Personnel Security for FSA and the Department, FSA Communications for website coding, and a focus group composed of SSOs and contractors.

In the course of organizing the content for the website, it became apparent that additional forms/checklists needed to be created. The focus group identified needs for certain documents that had not yet been created. Therefore, the Security and Privacy Team created the documents to respond to that need. The documents created focus mainly on personnel related security issues and will make it easier to process incoming and outgoing employees/contractors for security matters.

The Online Security Center will contain the main topics that SSOs encounter when performing their jobs, and the Security and Privacy Team organized the topics and all of the existing associated information for those topics. The website also has a variety of new information that the Security and Privacy Team created. The Security Calendar is a new addition and will help FSA personnel to know what dates items are due, training being offered and security conferences being offered. The Security Training link will

showcase the range of training opportunities available to FSA personnel. The Tip of the Month will be a monthly article on a security related item of interest.

Task Status

Currently the Security and Privacy Team is continuing to organize the content and has sent the web page and some content to the FSA Communications to be coded. It is anticipated that the new website will be up by the New Year, depending on the schedule of the coders.